



**Billingshurst Primary School**  
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29<sup>th</sup> September 2023

Dear Parents and Carers

**Parent and Carer Consultations Autumn Term 2023 – Online booking system**

Every term we invite you to spend quality time with teachers to celebrate your children's progress and to discuss future targets and next steps of learning. This term we have two evenings to book a face to face meeting in school. All appointments will be 10 minutes long. This invitation is extended to all families, including those who may also attend an extended consultation later in the term.

Tuesday 17<sup>th</sup> October 2023 - 4.00 – 7.00 pm  
Wednesday 18<sup>th</sup> October 2023 - 3.30 – 5.30 pm

Your child is encouraged to participate in the discussion and we encourage children to attend.

Please visit <https://billingshurst.schoolcloud.co.uk/> to book your appointments. You can also access this from our website on the home page. If you have not used the system before, login with the following information:

Child's First Name:  
Child's Surname:  
Child's Date of Birth

The booking system will be live from **5.00pm on Monday 2<sup>nd</sup> October** and you can book appointments from then until **4.00pm on Monday 16<sup>th</sup> October**. Should you wish to make any changes after this date please contact the school office.

We will also be welcoming The Book Nook to hold their fabulous book fair in the KS2 hall. If you are looking for quality books for your children and want to support school, please pop by. Card and cash payments are accepted.

Yours sincerely

Brian Ball  
Headteacher