



Billingshurst Primary School
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8th September 2023,

Dear Parents/Guardians,

Visit to Fishbourne Roman Palace

As part of our 'The Romans: what did they leave behind?' topic, we have arranged for Year 4 pupils to visit **Fishbourne Roman Palace** on **Friday 29th September 2023**, where they will gain hands-on experience and opportunities to develop their knowledge of Roman life. The children will have a chance to explore the site and take part in a historical workshop.

We will be travelling to Fishbourne via train. We will be leaving school **promptly at 8:40am** to get to Billingshurst Station on time, so please ensure that your child is in school **by 8:30am**. We will return to school by **3:45pm**. You will need to meet your child by the entrance to the school hall, or make arrangements for their collection, at this time. In the event of a rail strike, the trip will unfortunately be cancelled.

You are invited to make a voluntary contribution of **£4.50** to cover the cost of the transport, museum entrance and workshop. **Payment should be made via Parent Pay by Friday 22nd September 2023**. By making the payment on ParentPay you are agreeing that your child may attend. We are very grateful to the BPSCA who are supporting the cost of this trip through funds raised throughout last year.

Although the contribution is voluntary, we do need to point out that the visit could not take place unless all parents, who are able, are willing to contribute. We appreciate that some families might find it particularly difficult to contribute all or part of the suggested sum, if you feel that you are in such a position, please do not hesitate to contact the office in confidence to discuss whether some suitable arrangements could be made to cover the cost of your child's participation.

We also need to stress that if a family were unable to contribute, and the trip were still to proceed, no child within the class/year group for whom the trip is intended will be disadvantaged and be left out of the activity.

For our visit, the children will need:

- A packed lunch in a **small** rucksack.
- A healthy snack for the morning.
- Water bottle (no fizzy drinks or drinks in glass bottles please).
- A lightweight, waterproof coat in case of rain.
- The children will need to wear their school uniform.

If your child normally has a hot school meal, this will need to be cancelled for this day. Those children who are eligible for free school meals will receive a packed lunch, however you may wish to supplement this with an additional snack and drink.

Yours Sincerely,
The Year 4 Team

